

REQUEST FOR PROPOSALS

The 3rd Annual HR & EEO in the Federal Workplace™ Conference

Hilton New York, NYC • May 4 - 6, 2009

Proposals should focus on innovative and unique aspects of managing the HR and EEO functions within the Federal Government. Topics should be specific and directed toward experienced federal HR professionals, EEO practitioners, and employee and labor relations specialists. They should address compliance issues (e.g., harassment, No FEAR Act, leave, discipline) and/or organizational effectiveness (e.g., improved hiring, performance management, employee training). They should be of an educational/informative nature (e.g., best practices, legal or case law updates). Panel discussions and case studies are welcome.

The promotion or endorsement of particular products or companies is strictly prohibited.

To be considered, proposals must contain:

1. This completed form **in duplicate**.
2. A 2-3-page summary, double-spaced, detailing main points and suggesting challenges/solutions/discussion items **in duplicate**.
3. Your current curriculum vitae **in duplicate**.

Proposals become property of LRP Conferences, LLC and will not be returned.

Proposals will be accepted until 5:00 p.m. on Friday, August 1, 2008.
Mail to: **Angela Wilkinson**, HR & EEO in the Federal Workplace™ Conference, 360 Hiatt Drive, Dept. 800F, Palm Beach Gardens, FL 33418.

For registration and exhibit information, please visit www.fedhrconferences.com, call 1-800-727-1227 or e-mail conferences@lrp.com.

Persons whose proposals are accepted will be scheduled to make one presentation for either 75 or 150 minutes, including time for Q&A. Presenters are expected to be available to interact with participants before and after sessions and at conference-sponsored events.

Selected speakers must provide all visual materials — including slides, charts or graphs — to be used in the session, for inclusion on Conference materials Web page and handouts to attendees. Materials are due at LRP Conference Division, 360 Hiatt Drive, Palm Beach Gardens, FL, 33418, by **March 6, 2009**.

Presenters will receive a complimentary Conference registration and one-night's lodging per session. The Conference will be held at the Hilton New York, NYC, **May 4 - 6, 2009**.

Proposal selections will be completed by September 2008, and all presenters will be notified of their selection status at that time. Questions, call **Tim McDonough, Director of HR Conference Programs, at 561-622-6520, ext. 8688**.

(Please type or print clearly)

Name _____

Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

E-mail _____

Daytime telephone (_____) _____ FAX(_____) _____

Presentation title _____

Target audience _____

Presentation style: Lecture Audience discussion Other _____ (please specify)

Session length: 75 min. 150 min.

Speaking experience/references:

• Meeting & Dates _____

Contact _____ # (_____) _____

• Meeting & Dates _____

Contact _____ # (_____) _____

OFFICE USE ONLY Date _____

- Proposal received in duplicate
- Items missing/Proposal not considered
- Uses creative audio/visual applications